



Board of Education Meeting Minutes
Tuesday, November 16,, 2021
Administration Office

Members Present: Nick Hegarty, Tim Swedean, Doug Skinner, Fr. Terry Roder, Fr. Brad Pelzel, Rick Bertrand, Jacki Kelly, Dan Kriener, Fr. David Esquiliano, Jennifer Rose-Bass

Members Absent: Fr. David Hemann, Bridget Breen, Luis Villalobos, Melissa Uhl

Staff Present: John Flanery, Jeanette Frey, Marisa O'Connell

Guest: Mary Fischer, Mater Dei School Principal

Business

1. Opening Prayer – 5:00 p.m. led by Fr. Brad Pelzel
2. Approval of October 19, 2021 board meeting minutes
Motion by Jennifer RoseBass; Seconded by Fr. Terry Roder
All in favor: Aye
3. Mary Fischer – Mater Dei School Update
 - Mater Dei School consists of two different buildings
 - Nativity Center
 - Immaculate Conception Center
 - Power Point presentation outlining school activities
 - Life Teams for Thanksgiving, Advent, Prayer, Care for the Earth, Lent
 - Children pick theme for year – banner for each building “I can do all things through Christ that strengthens me”
 - Technology improvements due to EAN funds such as 1 to 1 on chrome books, interactive tv’s, 3D printer was also donated
4. Sub-Committee Reports have been moved to beginning of board meeting to allow more time to focus on key items
 - Written report from each committee chair due to John no later than noon on Monday before board meeting
 - If sub-committee is keeping minutes from their meetings that will work as the requested report
 - Those reports will be included in board packet
 - Diocese engaged Meitler Group who met with board members to put together a strategic plan
 - Task Force will be created and Nick Hegarty will be our representative on this task force

- Academics
 - No update at this time
- Catholic Identity
 - Lexi had her first middle school retreat which went very well with lots of discussion
 - Follow-up on music discussion regarding use in weight room and other areas not just in public areas
- Enrollment and Marketing
 - Approximately 20% of families participating in Win/Win are recurring families
 - Met with principals and administration to discuss what logos to use especially on gym walls (remove old branding)
 - Board members approve of dual branding on gym walls
 - “Shadow Days” will be held on December 10th, 17th, and January 7th
 - Proposal for transfer students that enroll at BHCS
 - \$1000 off tuition for second semester this year
 - Waive Non-Catholic Fee for first semester
 - Tuition cannot go below minimum
 - Register for event with Laurie Dougherty
 - Approval of “Shadow Days”
 - Motion by Nick Hegarty
 - Seconded by Dan Kriener
 - All in favor – Aye
 - Matching uniforms
 - Principals so far did not have any objections
 - 2-year grandfather clause
 - Heelan plaid will be used in grade schools
 - White and navy shirts will be standard (no light blue)
- Finance
 - Turned approximately \$530,000 in tuition from inactive accounts to collections
 - Jeanette to request that auditors write off balance in collection as of 6/30/2021
- Leadership and Governance
 - No update at this time

5. President’s Report

- Covid updates
 - Teacher/Student numbers have been good
- Tuition Model Committee update
 - Committee has met twice
- Budget Timeline
 - Should have an initial budget recommendation by December meeting
- Advancement
 - Patty Considine McClintock will be managing the auction
 - Annual Fund mailer has been sent and response has been good
 - MLTF – Diocesan wide is almost sold out
 - Omaha and Kansas City events – Omaha event had approximately 60 people in attendance and was very successful
- EANS funds update
 - Melody and Judy submitted request for \$300,000 in EANS funds
 - EANS two will be in January 2022
 - Next reimbursement will also be in January 2022

- Requested ECF funds in the amount of \$146,000 to cover devices and stretch EANS funds further
- Technology Staff
 - Employee retirement in future
 - Employee that will support hardware needs should be considered
- 6. Other Business
 - Briar Cliff University has praised our Co-Athletic Director program and feel we are revolutionizing the Athletic Director position to implement having 2 Co-Athletic Directors
- 7. Motion to Adjourn
 - Motion to adjourn – Fr. Brad Pelzel
 - Seconded – Tim Swedean

Next meeting Tuesday, December 21, 2021, at 5:00 p.m.